

## SCOTFORTH PARISH COUNCIL

The Annual General Meeting of Scotforth Parish was held on Thursday 24<sup>th</sup> May 2018 at 7.30pm in St Pauls Parish Hall, Scotforth Road, Lancaster

Present; Councillors Hardy, Wilson and Whitaker  
We welcomed new Councillors Thomson and Elderton

### SPC/18/09 APOLOGIES

No apologies

### SPC/18/10 CHAIRMAN'S REPORT

The chairman presented his report and a copy is attached.  
The Bailrigg Garden Village was briefly discussed. The subject of septic tanks on Bailrigg Lane could be an issue. It was suggested to get a group of residents together to look at options for mainline drainage and Scotforth Parish Council would offer their support by contacting North West Water.  
The Clerk was instructed to display the dates for the Bailrigg Garden Village Consultations on the notice board.

### SPC/18/11 ELECTION OF OFFICERS

Chair: Councillor Hardy  
Vice: Councillor Elderton

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### SPC/18/12 APOLOGIES

No apologies

SPC/18/13 MINUTES Approval was given for the minutes from the meeting on Thursday 11<sup>th</sup> January 2018

### SPC/18/14 MATTERS ARISING FROM MINUTES

- a) Update on the quote for the new seat from Councillor Wilson  
This issue was still outstanding.

### SPC/18/15 PLANNING

**Ref No** 18/00012/REF

**Applicant** Mr and Mrs W Barker

**Address** Land adjacent Burrow House, Burrow Heights Lane, Lancaster. LA2 0PG

**Proposal** Outline application for the erection of 2 residential dwellings and associated access.

noted

## SPC/18/16 CORRESPONDENCE

### 5.1 Letters

- a) Review of Local Government Ethical Standards – NALC noted
- b) Consultation on street lighting maintenance  
Councillor Hardy to fill out the questionnaire
- c) Visit by Lisa Vines – Election Manager to talk about the Election process in May 2019.  
The clerk was instructed to contact Lisa Vines and invite her along to the next meeting.
- d) New Councillors and Clerks Workshop details and booking form noted
- e) Consumer Alerts from Lancashire County Council  
The Clerk was instructed to display the poster on the noticeboards

## SPC/18/17 FINANCE

6.1 Payment of Accounts Approval was given for the payment of the following accounts:

St Pauls Parish Hall – hire of hall	£16.00
Diane Coward – expenses Mar, Apr	£16.92
Moore and Smalley – accountant	£47.26
Insurance renewal	£167.44
Derek Whiteway – Internal Auditor	£30.00

6.2 Statement of Accounts – The accounts were declared correct

Current Account – £2535.24

Savings Account – £1516.01

### 6.3 Other Financial Business

SPC/18/18 Annual Return was discussed and signed

SPC/18/19 Clerk's salary increase was agreed– currently point 15 £ 8.85 per hour.

Increasing to £9.35 per hour from April 2018

## SPC/18/20 ANY OTHER BUSINESS

- a) The Clerk was instructed to contact LCC regarding hedge cutting on Hazelrigg Lane again.
- b) The Clerk was instructed to arrange for Bailrigg Bridge to be painted as there was a large amount of graffiti.

## SPC/18/21. DATE OF NEXT MEETING

Date was arranged for the next meeting on Thursday 12th July 2018